Sample Letter of Intent to Homeschool

Mr. and Mrs. John Jones

123 Our Street
Our Town, KY 00000
August 5, 2004

Director of Pupil Personnel
Your County Schools
123 Their St.
Our Town, KY 00000

Dear Sir:

This letter is to inform you that we will be homeschooling our children during the 2004-2005 academic school year. Below is a list of our school age children and information about our school.

	Name	Age
1.	Whitney Jones	14
2.	Kenneth Jones	12
3.	Mackenzie Jones	10
4.	Graham Jones	8

School will take place in our home.

Names of Parents/Teachers:
John and Jane Jones
123 Our Street
Our Town, KY 00000

Sincerely,

John Jones
Jane Jones

*****PLEASE NOTE: It is best to send this letter via certified mail, preferably 10 days before school begins and no later than 2 weeks after the beginning of the **public school year**. It is acceptable to send the letter later in the school year if you start to home school mid-year or if you move into the area mid-term. In any case, be prompt.

*****Remember, do not send additional information like test scores, course work outlines, etc . The law does not require you to send any more than your child's name and age. It is better not to volunteer too much information. However, if you are withdrawing your child mid-term from a public school, you may want to enclose your phone number. Sometimes the local school district will follow up on these withdrawls. If you give them your phone number, they won't have to show up on your doorstep.